

## Beverly Park Chiropractic Office Policy

\_\_\_\_\_ Insurance billing is a courtesy of the office and any unpaid charges will be the  
initial patient's responsibility.

\_\_\_\_\_ Any benefits quoted are not a guarantee of payment and it is the patient's  
initial responsibility to contact their insurance to verify coverage.

\_\_\_\_\_ Co-pays are due at the time of service.  
Initial

\_\_\_\_\_ A set of x-rays may be necessary and are comprised of 2 pictures at \$100 which  
Initial may not be fully covered by your insurance company. The difference will be the  
patient's responsibility.

\_\_\_\_\_ 24-hour notice of any cancellations are required or charges will be incurred.  
initial

\_\_\_\_\_ Unpaid balances after 90-days will be sent to collections.  
initial

\_\_\_\_\_ It is the patient's responsibility to notify the office of any updated information  
initial such as new address, new phone number and/or new insurance coverage.

\_\_\_\_\_ It is the patient's responsibility to notify the office of any motor vehicle accident,  
initial on-the-job injury or any other accident.

\_\_\_\_\_ Prices are subject to change without notice.  
initial

\_\_\_\_\_  
Patient Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date